

Chapter 104. Alarm Systems

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~~{HISTORY: Adopted by the Legislative Council of the Town of Newtown 9-3-2008. Amendments noted where applicable.}~~

GENERAL REFERENCES

~~Noise — See Ch. 170.~~

§ 104-1. Purpose.

A.

The purpose of this chapter is to encourage alarm users and alarm companies to properly use and maintain the operational effectiveness of alarm systems in order to improve the reliability of alarm systems and reduce or eliminate false alarms in Newtown.

B.

This chapter governs alarm systems intended to summon law enforcement responses, and requires registration, establishes fees, provides for penalties for violations, establishes a system of administration, and sets conditions for suspension of emergency response or revocation of registration.

§ 104-2. Definitions.

For the purpose of this chapter, the following terms and phrases shall have the following meanings:

ALARM ADMINISTRATOR

Person or Persons designated by the First Selectman, who shall administer, control and review false alarm reduction efforts and administer the provisions of this chapter.

ALARM DISPATCH REQUEST

A notification to an emergency communications center that an alarm, either manual or automatic, has been activated at a particular alarm site.

ALARM INSTALLATION COMPANY

A person in the business of selling, providing, maintaining, servicing, repairing, altering, replacing, moving or installing an alarm system in an alarm site.

ALARM REGISTRATION

Authorization granted by the alarm administrator to an alarm user to operate an alarm system.

ALARM SIGNAL

A detectable signal, audible or visual, generated by an alarm system, to which law enforcement is requested to respond.

ALARM SITE

A single fixed premises or location served by an alarm system or systems. Each unit, if served by a separate alarm system in a multiunit building or complex, shall be considered a separate alarm site.

ALARM SYSTEM

A device or series of devices, including, but not limited to, hard-wired systems and systems interconnected with a radio frequency method such as cellular or private radio signals, which emit or transmit a remote or local audible, visual or electronic signal indicating an alarm condition and intended to summon law enforcement, including local alarm systems. "Alarm system" does not include an alarm installed in a vehicle or on someone's person unless the vehicle or the personal alarm is permanently located at a site. For the purposes of this ordinance "Alarm System" excludes smoke, fire and carbon monoxide detectors.

ALARM USER

Any person who has contracted for monitoring, repair, installation or maintenance service from an alarm installation company or monitoring company for an alarm system, or who owns or operates an alarm system which is not monitored, maintained or repaired under contract.

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ARMING STATION

A device that allows control of an alarm system.

AUTOMATIC VOICE DIALER

Any electrical, electronic, mechanical, or other device capable of being programmed to send a prerecorded voice message, when activated, over a telephone line, radio or other communication system, to a law enforcement, public safety or emergency services agency requesting dispatch.

CANCELLATION

The process whereby response is terminated when a monitoring company (~~designated by the alarm user~~) for the alarm site notifies the emergency communications center representing the responding law enforcement agency units that there is not an existing situation at the alarm site requiring law enforcement agency response after an alarm dispatch request.

FALSE ALARM

An alarm dispatch request for a law enforcement agency response, when the responding law enforcement officer finds no evidence of a criminal offense or attempted criminal offense after having completed a timely investigation of the alarm site; or the activation of an alarm system through mechanical failure, malfunction, improper installation or negligence of the owner or lessee of an alarm system or of his employees or agents; Notwithstanding the foregoing, a false alarm shall not include an alarm which can reasonable be determined to have been caused or activated by unusually violent conditions of nature nor does it include other extraordinary circumstances not reasonably subject to control by the alarm user.

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HOLDUP ALARM

A silent alarm signal generated by the manual activation of a device intended to signal a robbery in progress.

LOCAL ALARM SYSTEM

Any alarm system, which is not monitored, that annunciates an alarm only at the alarm site, and is not monitored by a remote monitoring facility, whether installed by an alarm installation company or alarm user.

MONITORING

The process by which a monitoring company receives signals from an alarm system and relays an alarm dispatch request to the municipality for the purpose of summoning law enforcement ~~or fire department~~ personnel to the alarm site.

MONITORING COMPANY

A person in the business of providing monitoring services.

PANIC ALARM

An audible alarm signal generated by the manual activation of a device intended to signal a life-threatening or emergency situation requiring law enforcement response.

PERSON

An individual, corporation, partnership, association, organization or similar entity.

RESPONDER or KEY HOLDER

An individual capable of reaching the alarm site within 20 minutes and having access to the alarm site, the code to the alarm system and the authority to approve repairs to the alarm system.

REGISTRATION YEAR

A registration [year](#) means the period beginning July 1st and ending June 30th of the following year. Registrations will initially be valid beginning on the day and month on which an alarm registration is issued, continuing through the subsequent June 30th.

RUNAWAY ALARM

A security alarm system that produces repeated alarm signals that do not appear to be caused by separate human action.

SIA CONTROL PANEL STANDARD CP-01

The American National Standard Institute (ANSI) approved Security Industry Association (SIA) CP-01 Control Panel Standard, as may be updated from time to time, that details recommended design features for security system control panels and their associated arming and disarming devices to reduce the incidents of false alarms. Control panels built and tested to this standard by Underwriters Laboratory (UL), or other nationally recognized testing organizations, will be marked to state: "Design evaluated in accordance with SIA CP-01 Control Panel Standard Features for False Alarm Reduction."

SUSPENSION OF RESPONSE

Law enforcement will not respond to an alarm dispatch request from the monitoring company or local alarm system activation. ~~Exception, except~~ if a key holder or [responsible person](#) arrives and finds evidence of a forced entry. ~~(Note: At no time does the Town of Newtown or the Newtown Police Department wish any person to put himself or herself in harm's way.)~~

Comment [DD1]: What is intended by "responsible person"?

TAKEOVER

The transaction or process by which an alarm user takes over control of an existing alarm system which was previously controlled by another alarm user.

VERIFY

An attempt by the monitoring company, or its representative, to contact the alarm site and/or alarm user by telephone and/or other electronic means, whether or not actual contact with a person is made, to determine whether an alarm signal is valid before requesting law enforcement dispatch, in an attempt to avoid an unnecessary alarm dispatch request. For the purpose of this chapter, telephone verification shall require, as a minimum, that a second call be made to a different number if the first attempt fails to reach an alarm user who can properly identify himself or herself to determine whether an alarm signal is valid before requesting dispatch.

ZONE

A division of devices into which an alarm system is divided to indicate the general location from which an alarm signal is transmitted.

§ 104-3. Registration required; application; fee; transferability; false statements.

A.

No alarm user shall operate, or cause to be operated, an alarm system at its alarm site without a valid alarm registration. If an alarm user has one of more alarm systems protecting two or more separate structures having different addresses and/or tenants, a separate registration shall be required for each structure and/or tenant.

(4)

B.

The alarm registration shall be requested on an application form provided by the Town of Newtown. An alarm user has the duty to obtain and complete an application available from the Police Department in

person or on the Police Department website, and submit to the alarm administrator with the requested information on or before the application/renewal deadline.

BC.

The fee for an alarm registration is set forth below and shall be paid by the alarm user. No refund of an alarm registration or registration renewal fee will be made. The initial alarm registration fee must be submitted to the alarm administrator within five days after the alarm system installation or alarm system takeover. Fees for alarm registration in a given year shall be set forth below (the "Alarm Registration Schedule"). The Alarm Registration Schedule is subject to change upon resolution by the Legislative Council, which may base such changes on recommendations to the Legislative Council from the office of the First Selectman. The current Alarm Registration Schedule shall be made available to the public at the Police Department or on the Police Department website.

Alarm Registration Schedule:

(1)

Alarm Registration fee: \$25

(2)

Renewal fee: \$5

(3)

Late fee: \$25

(4)

Reinstatement fee: \$50.

(5) Notwithstanding the foregoing, fees for alarm registration and renewal shall be waived for the registration years beginning July 1, 2015 and July 1, 2016 if the applicant has, between July 1, 2015 and the date of the enactment of this chapter, as amended, previously obtained alarm registration for the registration year beginning July 1, 2015.

CD.

Upon receipt of a completed alarm registration application form and the alarm registration fee, the alarm administrator shall issue the alarm registration to the applicant unless the applicant has:

(1)

Failed to pay a fine assessed pursuant to ~~section 104~~section 104-8; or

(2)

Had an alarm registration for the alarm site ~~suspended~~placed on suspension of response status, and the violation causing the suspension ~~of response status~~ has not been corrected.

DE.

Each alarm registration application will provide the necessary information required to track dispatch requests and the results thereof as determined by the alarm administrator.

EF.

Any false statement of a material fact made by an applicant for the purpose of obtaining an alarm registration shall be sufficient cause for refusal to issue an alarm registration or revocation of alarm registration.

FG.

Transfer and updates of an alarm registration.

(1)

An alarm registration cannot be transferred to another person or alarm site.

(2)

When the possession of the premises at which an alarm system is maintained is transferred, the person obtaining possession of the ~~property~~premises shall file an application for an alarm registration within 30 days of obtaining possession of the ~~property~~premises.

(3)

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Comment [DD2]: Do alarm users who registered/renewed registrations for their alarms after July 1, 2015 need to register their alarms again?

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-Should information provided on the alarm registration application change, the alarm user shall provide correct information to the alarm administrator within 30 days of the change.

(4)

~~In addition, each~~Each year after the issuance of the alarm registration, alarm registration holders will receive from the Town of Newtown a form requesting updated information. The alarm registration holder shall complete and return this form to the Town of Newtown whether or not any of the requested information has changed; ~~failure to comply may result in a fine.~~

~~G.~~

H.

All fines and fees owed by an applicant must be paid before an alarm registration may be issued or renewed.

§ 104-4. Registration duration and annual renewal.

Alarm registrations must be renewed annually. After the first year, and each year thereafter, the alarm administrator will issue notice of alarm registration renewal, which must be completed and returned within 30 days.

§ 104-5. Duties of alarm user.

A.

An alarm user shall:

(1)

Maintain the alarm site and the alarm system in a manner that will minimize or eliminate false alarms;

(2)

Be accountable for a response to the alarm system's location when requested by the emergency communications center representing law enforcement personnel in order to:

(a)

Deactivate an alarm system; and/or

(b)

Provide access to the alarm site; ~~and/or.~~

(3)

Not activate an alarm system for any reason other than an occurrence of an event that the alarm system was intended to report.

(4)

Adjust the mechanism of the alarm system or cause the mechanism of the alarm system to be adjusted so that an alarm signal audible on the exterior of an alarm site will sound for no longer than 10 minutes after being activated.

(5)

Not use automatic voice dialers.

(6)

Agree with their alarm installation company and/or monitoring company to go through an "acclimation period" for the first seven days after installation of an alarm system, during which time the alarm installation company and/or monitoring company will have no obligation to and will not respond to any alarm signal from the alarm site and will not make an alarm dispatch request to law enforcement, even if the alarm signal is the result of an actual alarm event, excluding panic, duress and holdup signals. The alarm administrator may grant an alarm user's

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Comment [DD3]: A "duress" signal is not defined, whereas a holdup and panic signal is defined.

request for an exemption from this ~~waiting~~[acclimation](#) period based upon a determination that special circumstances substantiate the need for the exemption.

~~(7)~~

Be responsible for ensuring that the alarm site is properly marked with the street name and street number at the roadside entrance and on the building itself. Markings ~~will be~~[shall consist of](#) a minimum of three-inch lettering in contrasting color to the background and clearly visible from the roadway.

~~(8)~~

Be responsible for ensuring [safe access to and within the alarm site including but not limited to ensuring](#) that access to the alarm ~~site shall be~~[system is](#) free and clear of debris, snow, water, locked gates or fences, ~~etc. allowing safe access to and within the site, including and~~ animals on the property ~~to be~~[are](#) secured.

~~(9)~~

~~The alarm user understands~~[Understand](#) and accepts that law enforcement or fire department response may be influenced by factors including, but not limited to, the availability of units, priority of calls, weather conditions, traffic conditions, emergency conditions, ~~and~~[and](#) staffing levels, ~~etc.~~

~~(10)~~

~~If the alarm user is a business or commercial entity, the alarm user shall ensure that its employees are trained to operate the alarm system.~~

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§ 104-6. Duties of alarm installation company and monitoring company.

A.

Alarm ~~installation~~[installation](#) companies shall ~~provide:~~

~~(1)~~

~~Provide to the alarm administrator the~~ current name, address and telephone number of each of its alarm users, ~~or a designee(s) of its alarm users,~~ who can be called in an emergency, 24 hours a day; ~~and contact.~~

~~(2)~~

~~Contact~~ a key holder or other emergency contact who will respond immediately ~~in the event of~~ [an alarm dispatch request.](#)

~~B.(3)~~

~~Alarm installation companies shall, on~~[On](#) new installations, use only alarm control panels which meet ANSI/SIA Control Panel Standard CP-01.

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C.

~~An alarm installation company shall not~~[\(4\)](#)

~~Not~~ use automatic voice dialers.

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D.

~~A monitoring company or installation company shall provide~~[\(5\)](#)

~~Provide~~ alarm users ~~with~~ a set of written operating instructions for the alarm system, including written guidelines on how to avoid false alarms.

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E.

~~A monitoring company~~[B.](#)

~~Monitoring companies~~ shall ~~not:~~

~~(1)~~

~~Provide alarm users with a set of written operating instructions for the alarm system, including written guidelines on how to avoid false alarms.~~

(2)
Not make an alarm dispatch request of a law enforcement agency in response to a ~~burglary~~ alarm signal, excluding panic, duress and holdup signals, during the first seven days following an alarm system installation. The alarm administrator may grant an alarm user's request for an exemption from this waiting period based upon a determination that special circumstances substantiate the need for the exemption.

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Comment [DD4]: A "duress" signal is not defined, whereas a holdup and panic signal is defined.

F
A monitoring company shall:

~~(1)~~

(3)
Attempt to verify, by calling the alarm site and/or alarm user by telephone, to determine whether an alarm signal is valid before requesting dispatch. Telephone verification shall require, as a minimum, that a second call be made to a different number, if the first attempt fails to reach an alarm user who can properly identify themselves to attempt to determine whether an alarm signal is valid, except in the case of a panic ~~robbery in progress alarm~~, duress or holdup signal, or in cases where a crime-in-progress has been verified by ~~video~~visual and/or audible means.

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(24)
Communicate any available information (north, south, front, back, floor, etc.) about the location ~~of~~ all alarm signals related to the alarm dispatch request.

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Comment [DD5]: Are there any other types of alarm activation that should be included?

(3)
Communicate the type of alarm activation (for example, silent or audible, interior or perimeter).

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(4)
After an alarm dispatch request, promptly advise the law enforcement agency if the monitoring company knows that the alarm user or the responder is on the way to the alarm site.

§ 104-7. Duties and authority of alarm administrator.

A.
The alarm administrator shall establish a procedure to record such information on alarm dispatch requests necessary to permit the alarm administrator to maintain records, including, but not limited to, the following information listed below:

(21)
Identification of the alarm site;

(32)
Date and time alarm dispatch request was received, including the name of the monitoring company and the monitoring operator's name or number;

(43)
Date and time of law enforcement officer arrival at the alarm site;

(54)
Weather conditions if applicable to the expected response;

(65)
Name of alarm user's representative at alarm site, if any;

(76)
Cause of alarm signal, if known.

B.

The alarm administrator shall establish and implement a procedure for the notification to the alarm user of a false alarm. The notice shall include the following information:

- (1) The date and time of law enforcement response to the false alarm;
- (2) The identification number of the responding law enforcement officer; and
- (3) A statement urging the alarm user to ensure that the alarm system is properly operated, inspected, and serviced in order to avoid false alarms and resulting fines.

C. The alarm administrator may require a conference with an alarm user and/or the alarm installation company and/or monitoring company responsible for the [installation](#), repair or monitoring of the alarm system to review the circumstances of each false alarm.

D. The alarm administrator may require an alarm user to remove [or modify](#) a holdup alarm that is a single-action, nonrecessed button, if a false holdup alarm has occurred.

E. [If the alarm administrator or his/her designee determines that an alarm dispatch request results from a runaway alarm, the alarm administrator or his/her designee may temporarily suspend response to the affected alarm system.](#)

[§ 104-8. Fines.](#)

A. An alarm user shall be subject to fines, depending on the number of false alarms within a registration year. Any and all fines not paid in full within 30 days of billing could ~~place result in placement of~~ the alarm site on a "suspension of response" status. ~~##If any alarm site of~~ an alarm user is placed on suspension of response status ~~as a result of failure to pay fines~~, once an account is paid in full, the ~~account~~alarm site will be ~~returned to "fullremoved from suspension of~~ response" status. Enforcement of this chapter may be by civil action to the fullest ~~extendextent~~ allowed by applicable law. The following shall be the penalties and ~~feesfines~~ assessed ~~withpursuant to~~ this chapter:

- (1) Fines for false alarms in a given registration year shall be set forth in the table below (the "False Alarm Fine Schedule"). [The False Alarm Fine Schedule is effective immediately and any false alarms that have occurred during the registration year in which this chapter, as amended, is enacted, shall be included for purposes of determining the applicable fines for any false alarms occurring after the date of the enactment of this chapter, as amended.](#) The False Alarm Fine Schedule is subject to change upon resolution by the Legislative Council, which may base such changes on recommendations to the Legislative Council from the office of the First Selectman. The current False Alarm Fine Schedule ~~of Fines~~ shall be made available to the public at the Police Department.

False Alarm in a registration year	Fine (in dollars)
1st	0
2 nd	25

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Comment [DD6]: Should there be limits as to this suspended response? I.e., how long can the response be temporarily suspended?

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3 rd	50
4 th	50
5 th	100
6 th	100
7 th	100
8 th	200
9 th	200
10 th	250
11 th	250
12 th and beyond	250

B.

~~In addition, any~~Any person operating an unregistered alarm system will be subject to a fine for \$99. The alarm administrator ~~may~~ waive this additional fine for an unregistered system if the alarm user submits an application for alarm registration within 10 days after notification of such violation.

C.

If cancellation occurs prior to law enforcement arriving at the scene, this is not a false alarm for the purpose of fines, and no fines will be assessed.

D.

The responding officer has the discretion to determine if the alarm was caused by circumstances outside the alarm user’s control and to report a no fault alarm to the alarm administrator, in which case no fines will be assessed.

E.

No fees, fines or penalties, including for false alarms, shall be charged for alarm systems installed in buildings occupied by the Town of Newtown, including the Board of Education, ~~the~~ State of Connecticut or the United States of America. Municipal volunteer organizations, which provide emergency services to the Town of Newtown, shall also be exempt from fines, fees and penalties.

F.

All ~~Town of~~ Newtown departments and agencies, including the Board of Education, shall be responsible for adhering to the registration requirements of this chapter. In addition, all ~~Town of~~ Newtown departments and agencies, including the Board of Education, shall be responsible for taking corrective action on false alarms and shall work in cooperation with the alarm administrator in reducing unnecessary false alarms to Town ~~of Newtown~~-owned buildings or buildings occupied by Town ~~of Newtown~~ agencies and departments.

~~G.~~

~~All fees, fines and penalties imposed under this chapter may be issued through invoice or citation.~~

~~H.~~

~~Need to add language about on-site employee meaning a fine for an untrained employee of a commercial entity, adding weight to the fines for larger entities who may just see the fines as a cost of doing business not worth the expense of training employees. Please advise language.~~

G.

If the alarm user is a business or commercial entity, a failure of the alarm user to ensure that its employees are trained to operate the alarm system shall result in a fine of \$99.

Comment [DD7]: This gives the alarm administrator discretion but does not require waiver of the fine if the application is filed within 10 days. Is it intended to be an automatic waiver?

§ 104-9. Notification.

A.

The alarm administrator shall notify the alarm user in writing after each false alarm. The notification shall include the date and time of the response and the amount of the fine for the false alarm, if applicable.

B.

The alarm administrator will notify the alarm user in writing after an alarm site has been placed on suspension of response ~~has been suspended status~~, the exception being responses to duress, holdup and panic alarms. This notice of suspension of response status will also include the amount of the fine(s) for each false alarm and a description of the appeals procedure available to the alarm user.

Comment [DD8]: A “duress” signal is not defined, whereas a holdup and panic signal is defined.

§ 104-10. Suspension of response.

A.

The Alarm Administrator may suspend law enforcement response to an alarm site by revoking the alarm registration, ~~subject to § 132-10, Subsections A and B,~~ if it is determined that:

~~(1)~~

(1) The alarm user has 10 or more false alarms in a twelve-month-calendar-year period; or

(2) There is a statement of a material fact known to be false in the application for a registration; or

(3) The alarm user has failed to make timely payment of a fine assessed under § 104-8 or fee assessed under § 104-4.

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Comment [DD9]: § 104-4 does not include the assessment of any fees. This must be clarified.

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Comment [DD10]: § 104-13 does not deal with enforcement or penalties. This must be clarified.

B.

A person commits an offense a violation of this chapter if he/she operates an alarm system during the period in which the alarm registration is revoked and is subject to enforcement and penalties set in §§ 104-8 and 104-131-5.

C.

Before any suspension of response status is put in place imposed by the Alarm Administrator alarm administrator, a hearing will be held before the Police Commission. The alarm administrator shall send written notice of the intended action to suspend place an alarm site on suspension of response status and the date for the hearing to either the affected applicant or alarm user. The appropriate party will be provided at least 3020 days' notice of the hearing date. A decision will be made by the Police Commission no later than 30 days following the hearing. If the Police Commission approves suspension of response, it will go into effect upon written notification of this decision by registered mail or certified mail to either the affected applicant and/or alarm user. Suspension of response will end when the alarm administrator informs the Police Commission that the party in question has taken action to conform to the requirements of this chapter.

Comment [DD11]: This provision is inconsistent with § 104-10(A) above, which stated that the alarm administrator may suspend law enforcement response “subject to § 132-10, Subsections A and B.”

D.

If it is found at the hearing that suspension of response to an alarm status is warranted, until the party in question has taken action to conform to the requirements of this chapter, the following actions may take place:

(1)

Unless there is separate indication that there is a crime in progress, the Chief of Police or their designee will refuse law enforcement response to an alarm dispatch request at an alarm site for which the alarm registration is suspended.

(2)

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In addition to the sanctions outlined in Subsection [A](#), a shift supervisor may temporarily suspend the response of law enforcement personnel to a burglar/intruder alarm dispatch request if, in the opinion of the Police Chief or their designee, the frequency and timing of alarm dispatch requests to the same alarm site indicates that the alarm dispatch request is another false alarm. ~~(e.g., three alarm dispatch requests within a one hour period of time).~~

Comment [DD12]: This type of dispatch request is not defined. Is this intended to include all alarm dispatch requests?

[E.](#)

If the alarm registration is reinstated pursuant to § [104-11](#), the Chief of Police may again suspend law enforcement response to the alarm site by again revoking the alarm registration, if it is determined that two false alarms have occurred within 30 days after the reinstatement date. Before suspension of response can take place, the procedure for a hearing detailed in Subsection [C](#) ~~will~~[shall](#) be followed.

Comment [DD13]: Is this power supposed to be limited to the Chief of Police, or the alarm administrator?

[§ 104-11. Reinstatement.](#)

[A.](#)

~~A~~~~A~~ person whose alarm registration has been revoked may have the alarm registration reinstated by the alarm administrator ~~shall reinstate a suspended alarm response should the alarm user meet if the person meets~~ the alarm administrator's requirements for reinstatement which may include:

- (1) ~~Submits~~Submission of a new application and ~~pays~~payment of a reinstatement fee;
- (2) ~~Pays~~Payment, or otherwise ~~resolves~~a resolution of, all outstanding citations and fines; ~~and~~
- (3) ~~Submits~~Submission of a certification from an alarm installation company stating that the alarm system has been inspected and repaired ~~(, if necessary),~~ by the alarm installation company;
- (4) Proof that an employee of the alarm installation company or monitoring company caused the false alarm;
- (5) Upgrade of the alarm control panel to meet AISC/SIA Control Panel Standard CP-01; ~~and/or~~
- (6) A written statement from an independent inspector approved by the alarm administrator that the alarm system has been inspected and is in good working order.

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[§ 104-1312. Confidentiality.](#)

In the interest of public safety, all information contained in and gathered through the alarm registration applications and applications for appeals shall be held in confidence by all employees or representatives of the municipality and by any third-party administrator or employees of a third-party administrator with access to such information.

[§ 104-1413. Government immunity.](#)

An alarm registration is not intended to, nor will it, create a contract, duty or obligation, either expressed or implied, of a response. Any and all liability and consequential damage resulting from the failure to respond to a notification is hereby disclaimed and governmental immunity as provided by law is retained. By applying for an alarm registration, the alarm user acknowledges that law enforcement ~~or~~

~~fire department~~ response may be influenced by factors such as the availability of units, priority of calls, weather conditions, traffic conditions, emergency conditions, staffing levels and prior response history.

~~§ 104-15. Citations.~~

~~Each violation of this chapter can be considered an infraction and enforceable by citation at the discretion of the alarm administrator. Notwithstanding any language above to the contrary, the maximum fine for all citations issued as infractions under this chapter shall be \$99. Any person fined with a citation under this chapter may appeal that fine to the Town hearing officer following all procedures established for appeals by the Town hearing officer. All fines imposed with a citation will be payable to the Town of Newtown.~~

~~§ 104-16. Appeals procedure.~~

~~A.~~

~~§ 104-14. Citation Hearing Officer.~~

~~The First Selectman, with the approval of the Board of Selectmen, shall appoint one citation hearing officer, other than the alarm administrator, police officers or employees of the Town of Newtown or persons who issue citations, to conduct the hearing authorized by § 104-15.~~

~~§ 104-15. Enforcement of Fines and Appeals procedure.~~

~~Each violation of this chapter shall be enforceable by citation and paid within fourteen days to the Town of Newtown. If a person who is issued a citation does not make an uncontested payment of the fine(s), penalties, costs, or fees due for noncompliance as specified by the citation, to the Town, ~~he or she shall adhere to of Newtown~~, the ~~procedure~~procedures set forth in the "Code of the Town of Newtown" ~~§ 132-10, 132-10~~, Appeals procedure, Subsections BA through E.~~

~~E shall apply.~~

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